



Taekwondo Manitoba

Board Meeting

Saturday, July 12th, 2014

599 Portage Ave., Winnipeg, MB

In Attendance: Master Jae Park, Mr. Scott Toderash, Mrs. Jillian Golby Borsa, Master Robert Quon, Mrs. Gail Cielen, Mr. Mark Chornley, Mr. Darryl Elyk

Regrets, Absent: None

Recording Secretary: Jillian

1. **Call to order:** 9:08am
2. **Welcome new President and new board members (by Vice President)**
3. **Roll Call and establish Quorum**
4. **Approval of Agenda**
 - **MOTION** by Master Quon; Second, Mr. Toderash; Motion **CARRIED** by majority vote.
5. **Review & Adoption of Previous Minutes**
 - AGM minutes from June 14/14 will be approved at the next AGM in June 2015.
 - **E-MOTION** by Mrs. Golby Borsa to approve on May 5/14 to approve the minutes from May 3/14: Second: Mr. Toderash. Motion **CARRIED** by majority vote.
6. **Reports:**
 - President's Report**
 - **E-MOTION** by Master Park (Jun/14) to "move that the Manitoba Taekwondo Association participate in an Injunctive Relief Application to Federal Court against Taekwondo Canada's Board of Directors and CEO;" Seconded by Mr. Toderash. Motion **CARRIED** by majority vote.
 - Vice President's Report**
 - Treasurer's Report**
 - **Task** – Mr. Toderash to send financials for Apr. 1-30, 2014 and May 1-31, 2014 to the board by email.
 - Some cheques still to be written for athletes and coaches, re: awards from nationals in Toronto (May 15-18/14), starting with the 3 athletes and 1 coach traveling to Baku, Azerbaijan in July. Note: The athletes recently held a pancake breakfast fundraiser at Applebee's which was very successful.
 - A cheque was issued recently, to cover the Team Manitoba jackets made in May 2014.
 - **Bingo update**
 - **Task** - Mr. Toderash to follow-up with Janet McMahon to get a list of potential dates.
 - **Fundraising**
 - 2 current initiatives are the 50-50 raffle tickets and the Sobeys gift cards. Please continue to work hard to sell both over the next 2-3 weeks.
 - **Budget requests**
 - Mrs. Golby Borsa requested to allocate a portion of money annually to purchase Officers' & Directors' Insurance.
 - **Task** – Set a budget at the next board meeting.

Secretary's Report (including old business for the purpose of documentation)

- With respect to Master Allison Braun's resignation as President on May 14, 2014 in writing, the board followed up with an **E-MOTION** on May 22/14 by Master Quon to accept her resignation; Seconded by Mrs. Golby Borsa; motion **CARRIED** by majority vote.
- On May 6/14 **E-MOTION** by Master Quon to use *June 4/14 @ midnight* as the cut-off date to create the voting list in advance of the AGM on Jun14/14. Only members registered prior to this date would be eligible to vote. Seconded by Mrs. Golby Borsa; motion **CARRIED** by majority vote.
- **E-MOTION** on May 11/14 by Master Braun to post the Taekwondo Canada grace period (as written below) regarding the new membership policy on the Taekwondo Manitoba website; Seconded: Mr. Toderash; motion **CARRIED** by majority vote.

"Taekwondo Manitoba has confirmed with Taekwondo Canada that there will be a 30 day grace period for Sections 18 - 21 in the National Membership and Participant Policy. The grace period will end on May 30, 2014. There will be more information to follow after the NSO/PSO meeting to be held in Toronto, ON."

(Follow-up: By way of an email on May 22/14 from Master Tony Nippard, CEO of Taekwondo Canada, Taekwondo Manitoba received an extension of one additional day to May 31/14 so that athletes, coaches and officials could attend the Iron Fist tournament in Winnipeg on May 31/14.)

- Western Canada Games 2019: In May, the President sent a letter of support to Taekwondo Saskatchewan, for their application to host the games.
- Policy on Team Manitoba and Taekwondo Manitoba clothing: **E-MOTION** by Mr. Toderash on May 4/14 to accept the revised clothing policy; Seconded by Master Quon. Motion **CARRIED** by majority vote. **Task** – Mr. Toderash will email the clothing policy to the Webmaster to post online.
- Previously tabled: **E-MOTION** on May 4/14 by Master Quon to award a \$200 subsidy to Mr. Toderash to use toward his travel expenses to attend the NSO-PSO meeting on May 14/14 in Toronto as Vice President; Seconded by Mr. Canam; motion **CARRIED** Jul12/14 by majority vote.
- Awards Policy: **MOTION** by Mrs. Golby Borsa to amend the Awards Policy to include a requirement that all athletes & coaches applying for an award, for participating in a national or international tournament, send a confirmation of registration to the Treasurer and/or Secretary; and that all officials send proof of travel (itinerary, confirmation email from the organizing committee) to the Treasurer and/or Secretary; Seconded by Master Park; Motion **CARRIED** by majority vote.
- Notice of the new board appeared on Jul7/14 on Page B5 of the Winnipeg Free Press, under "Manitoba Movers."

- **Task** - Master Quon will bring the sport passports to the next board meeting and give to Master Park.

7. Unfinished Business

Strategic Planning Report

- A copy of the full strategic planning report was emailed to the board on Fri. July 11/14 and is for internal purposes only at this point.
- **Task** - A simplified version of the report needs to be created and made public in the weeks/months ahead.
- In proceeding with the top priority of rebranding and creating a marketing strategy, the board would like to see at least one presentation by a marketing firm before committing any resources. **Task** – Mr. Toderash to follow-up with a marketing contact of his.
- **MOTION** by Master Park to set a meeting to discuss the branding of TKD MB and next steps, using the strategic planning report; Seconded by Mr. Toderash; Motion **CARRIED** by unanimous vote.

Picnic in the Park

- **MOTION** by Master Park to change the date of the picnic to Sat. Sept. 20/14 in Kildonan Park; Seconded by Mr. Chornley; motion **CARRIED** by majority vote.
- Invitation with agenda will be posted online and an email will be sent several weeks in advance to all members.
- Draft agenda: 11am start, lunch at 12pm. Activities to follow.
- Board members will give all prizes to Mrs. Cielen for the basket auction. A silent auction of donated services may also take place. Bids could begin online and continue at the event. Could have photos of the basket prizes online in advance. Need to determine ticket prices for basket draw.
- BBQ needed, plus volunteers for cooking.
- Taekwondo Manitoba medals may be given out to the winners of games/activities.

Winter Classic

- **MOTION** by Mr. Chornley to have the tournament open to members and non-members; Seconded by Master Quon; motion **CARRIED** by majority vote.
- Registration will be \$55 for members, \$65 for non-members. Members will receive 1 free admittance for a guest with their registration.
- Admittance at the door for spectators will be \$10, to be in line with other tournaments.
- A detailed agenda will be posted online, well in advance of the tournament. Advertising will be of critical importance.
- **Task** - Mr. Elyk to create a team roster form in Excel for clubs to fill out, prior to the Winter Classic each year. This information will then be posted online in advance of the tournament.
- **Task** – Mr. Elyk to email Master Terrienne Lea to get confirmation that she wishes to remain on the Tournament Committee.

- **Task** – Mrs. Golby Borsa to book Sat. Oct. 4/14 at Red River Community College (Notre Dame campus) if still available. Availability is limited to 2 dates between October & December.
- **Task** – Mr. Elyk and Master Quon will view the RRCC venue in the next week to determine suitability. Need to determine if 2 smaller rings and 2 larger rings can fit in the space.
- **Task** – Mr. Elyk to contact the Manitoba Athletic Therapists Association to check on availability for the tournament. They specialize in sports injuries and have been used at other tournaments. Two medics would likely cost \$200-225 for the day.
- Mouth guards will be for sale, \$10 each.
- Medals may be given out to volunteers, in recognition and in thanks.
- Colour belts will have shorter rounds (45 seconds), double elimination. Higher belts will be longer rounds (60 seconds), single elimination. **Task** - Need to determine which age and belt level will be cut-off for double-elimination.
- Idea is to give the younger, more inexperienced competitors more experience. Goal is to guarantee 2 matches per competitor, with divisions of 4 competitors. In groups of 3 or 4 competitors, they will fight for 3rd place, with a participation medal given for 4th place. For higher belts, no fight for 3rd place.
- Different medals for Poomsae will be created, meaning there will be two inventories of medals.
- **Task** – Need to determine scoring method for Poomsae. Single elimination.
- **Task** - Once a new logo has been established and approved by the board, Mr. Chornley will work with supplier for medals (500 total?) and will send an estimate to the board before placing the order. Two different mold fees will be required @ \$150 each: one each for Kyorugi and Poomsae.

8. Other Business

Insurance

- **Task** - Master Park to contact Janet McMahon from Sport Manitoba to inquire about the specifics of insurance coverage for the PSO, Officers and Directors' insurance.
- **Task** - Mr. Toderash to contact the insurance representative used by Taekwondo Canada and request a detailed document listing what is and what is not covered. For example, is travel insurance for athletes/coaches/officials, and officers' and directors' insurance included in the policy?

Tournament Sanctioning Policy

- As a PSO, Taekwondo Manitoba has the authority to sanction tournaments in the province.
- For insurance to be in place via TKD Canada's insurance policy, Taekwondo Manitoba needs to sanction an event.
- **Task** - Create a Tournament Sanctioning Policy, in advance of the Winter Classic. In the interim, Taekwondo Manitoba can sanction a tournament by board vote. However, Taekwondo Manitoba requires full recognition from Sport Manitoba first.

Membership

- Membership numbers are unchanged from last month @ 200+

9. Date of next Meeting

- To be determined by Doodle poll, administered by the Secretary. That meeting will be two-part: the first time slot will be allocated for regular board business; the second time slot will be to discuss strategic planning actions/tasks.

10. Adjournment

- **MOTION** by Mrs. Golby Borsa; Seconded by Mrs. Cielen; motion **CARRIED** by majority vote 12:13pm.