

**Taekwondo Manitoba  
Board Meeting  
Sunday, December 6, 2009**

**Portage la Prairie, Manitoba**

1. Call to Order at 12:45 P.M. Sunday, December 6, 2009
2. Roll Call

	<b>Position</b>	<b>Representative</b>	<b>Votes</b>
1	President	Joey Adamowski	1
2	VP	Amie Braconnier	1
3	Secretary	Cristina Quon	1
4	Treasurer	Ngan Kwok	1
5	Mbr @ Large	Tom Van Buekenhout	1
6	Mbr @ Large	Mauro Biefeni	1
7	Mbr @ Large	Glen Coutts	1
8	Mbr @ Large	Terriane Seward	1
9	Mbr @ Large	Daniel Secky	1
	<b>Total Votes</b>		<b>9</b>

Roll call complete, quorum established.

3. Review and Approval of the Agenda

T. Seward made a motion to have NCCP Committee added to the Agenda as item 11. The motion was seconded by C. Quon. Motion carried with majority vote.

T. Seward made a second motion to have Financial Committee added to the Agenda as item 12. The motion was seconded by A. Braconnier. Motion carried with majority vote.

T. Seward made a third motion to have item 5.9 moved to a separate point of discussion. Motion was not seconded, motion defeated.

T. Van Buekenhout made a motion to adopt the Agenda with said amendments. The motion was seconded by G. Coutts. Motion carried with majority vote.

4. Incorporation Application status Update

T. Van Buekenhout advised the Board that the associations name has been reserved. A letter of consent will be required from the MTAI president, permitting the new association to finalize the incorporation process under the name Taekwondo Manitoba 2009 Inc.

## 5. Review and adoption of Policies

### 5.1 Code of Conduct Policy

G. Coutts made a motion to adopt the Policy as presented. The motion was seconded by D. Secky. Motion carried with majority vote.

### 5.2 Conflict of Interest Policy

G. Coutts made a motion to adopt the Policy with the grammatical and typographical amendments. The motion was seconded by A. Braconnier. Motion carried with majority vote.

### 5.3 Privacy Policy

Policy provisions - appointment of a Privacy Officer; organization's address to be inserted into policy following incorporation.

A. Braconnier made a motion to adopt the Policy with the provisions. Motion seconded by M. Biefeni. Motion carried with majority vote.

### 5.4 Harassment Policy

Policy provisions – appointment of a Harassment Officer following incorporation.

G. Coutts made a motion to adopt the Policy with the provisions. Motion seconded by A. Braconnier. Motion carried with majority vote.

### 5.5 Finance Controls Policy

A. Braconnier made a motion to adopt the Policy as presented. The motion was seconded by T. Van Buekenhout. Motion carried with majority vote.

### 5.6 Discipline Policy

A. Braconnier made a motion to adopt the Policy as presented. The motion was seconded by T. Seward. Motion carried with majority vote.

### 5.7 Alternative Resolution Policy

A. Braconnier made a motion to adopt the Policy as presented. The motion was seconded by D. Secky. Motion carried with majority vote.

## 5.8 Appeals Policy

An appeals committee will be established post incorporation. Persons to sit on this committee will be canvassed from the existing membership.

A. Braconnier made a motion to adopt the Policy as presented. The motion was seconded by M. Biefeni. Motion carried with majority vote.

## 5.9 Affiliate Member Policy

The policy as presented will be forwarded to Sport Manitoba for review, and feedback. T. Van Beukenhout made a motion to table the approval (via electronic vote) of the policy pending Sport Manitoba input and redrafting. Motion seconded by C. Quon.

J. Adamowski put the motion to the floor for vote.

In favour: Adamowski; Seward; Van Buekenhout; Biefeni; Ngan; Secky; Coutts; Quon

Opposed: Braconnier

Abstained:

Motion Carried

## 6. Review and adoption of Membership Applications

T. Van Beukenhout made a motion to adopt the Regular Membership Application, the subsequent Membership Applications (ie. Affiliate Member) would be tabled pending redrafting. Motion seconded by M. Biefeni. Motion carried with majority vote.

A. Braconnier made a motion to set the annual Regular Member fee at \$20.00 CAN. The motion was seconded by M. Biefeni. Motion carried with majority vote.

C. Quon made a motion to table the annual Affiliate Member fee pending Policy and Application redrafting/approval. Motion seconded by M. Biefeni. Motion carried with majority vote.

## 7. Website Development – Process for Appointment of Webmaster/Content Manager

C. Quon made a motion to appoint M. Biefeni as Webmaster. Motion seconded by T. Van Buekenhout. Motion carried with majority vote.

## 8. Policy Committee – Appointment

C. Quon made a motion to appoint G. Coutts as Policy Committee Chair. Motion seconded by A. Braconnier. Motion carried with majority vote.

The terms of reference for the committee will be developed and presented at the next board meeting for approval. Additional persons to sit on this committee will be canvassed from the existing membership.

#### 9. Membership Committee – Appointment

J. Adamowski made a motion to appoint D. Secky as Membership Committee Chair. The motion was seconded by K. Ngan. Motion carried with majority vote.

The terms of reference for the committee will be developed and presented at the next board meeting for approval. Additional persons to sit on this committee will be canvassed from the existing membership.

#### 10. Referee Committee – Appointment

T. Van Buekenhout made a motion to appoint Robert Quon and Matthew Onyschak as Referee Committee Co Chairs, subject to their acceptance. Motion seconded by A. Braconnier. Motion carried with majority vote.

10.1 Review and adoption of the *Referee Committee Terms of Reference*  
M. Biefeni made a motion to adopt the Terms of Reference as presented. The motion was seconded by A. Braconnier. Motion carried with majority vote.

10.2 Review and adoption of the "Taekwondo Manitoba Regulations on the Administration of Provincial Referees"

T. Van Buekenhout made a motion to forward the document to the Referee Committee Co Chairs for review and recommendations, therefore tabling the approval of said item. Motion seconded by M. Biefeni. Motion carried with majority vote.

#### 11. NCCP Committee

J. Adamowski made a motion to table this item, pending the collection of research criterion on the initiative. Motion seconded by A. Braconnier. Motion carried with majority vote.

#### 12. Financial Committee

A. Braconnier made a motion to appoint Kwok Ngan as the Financial Committee Chair. The motion was seconded by G. Coutts. Motion carried with majority vote.

The terms of reference for the committee will be developed and presented at the next board meeting for approval. Additional persons to sit on this committee will be canvassed from the existing membership.

13. Date of next Meeting

To be announced by the Chair.

14. Adjournment

T. Van Buekenhout made a motion to adjourn the meeting. Motion seconded by C. Quon. Motion carried with majority vote.

Meeting adjourned at 5:02 P.M.