



**Taekwondo Manitoba  
Board Meeting  
Saturday, February 20, 2010**

**435 Cumberland St. Winnipeg, Manitoba**

1. Call to Order at 7:38 P.M. Saturday, February 20, 2010
2. Roll Call

	<b>Position</b>	<b>Representative</b>	<b>Votes</b>
1	President	Joey Adamowski	1
2	VP	Amie Braconnier	1
3	Secretary	Cristina Quon	1
4	Treasurer	Ngan Kwok	1
5	Mbr @ Large	Tom Van Buekenhout	1
6	Mbr @ Large	Mauro Biefeni	1
7	Mbr @ Large	Glen Coutts	1
8	Mbr @ Large	Terrienne Lea	1
9	Mbr @ Large	Daniel Secky	1
	<b>Total Votes</b>		<b>9</b>

Roll call complete, quorum established.

3. Review and Approval of the Agenda

J. Adamowski made a motion to have the Referee Committee added to the Agenda as item 6.5 and Appointment of Referee Chair added as item 6.6.

The motion was seconded by T. Van Buekenhout. Motion carried with majority vote.

A. Braconnier made a motion to adopt the Agenda with said amendments. The motion was seconded by M. Biefeni. Motion carried with majority vote.

4. Review and adoption of the Minutes from December 6, 2009

T. Van Buekenhout made a motion to adopt the Minutes as presented by the Secretary, corrections noted. The motion was seconded by A. Braconnier. Motion carried with majority vote

5. Business Arising from the Minutes

- 5.1 Incorporation Application status Update

T. Van Buekenhout advised the Board that the association was formally incorporated on January 6, 2010. The law firm of Johnson & Company will maintain a corporate file on behalf of the association. Fee for service invoice will be forwarded at a cost of \$140.00 payable to the law office.

- 5.2 Privacy Policy – *Policy provisions* – appointment of Privacy Officer
- 5.3 Harassment Policy – *Policy provisions* – appointment of Harassment Officer
- 5.4 Appeals Committee

J. Adamowski made a motion to Table 5.2, 5.3 and 5.4 pending the approval of Terms of Reference for each and receipt of qualification summaries from incumbents who are willing to serve. Motion seconded by A. Braconnier. Motion carried with majority vote.

J. Adamowski made a motion that post approval of the Terms of Reference, that the Secretary may circulate a Notice to the membership canvassing individuals to fill the above noted roles. Motion seconded by T. Van Buekenhout. Motion carried with majority vote.

- 5.5 Affiliate Member Policy
- 5.6 Affiliate membership Application

J. Adamowski made a motion to Table 5.5 and 5.6 pending further amendments. Motion seconded by M. Biefeni. Motion carried with majority vote.

- 5.7 NCCP Committee

J. Adamowski made a motion to Table 5.7 pending the approval of Terms of Reference and receipt of qualification summaries from incumbents who are willing to serve. Motion seconded by T. Van Buekenhout. Motion carried with majority vote.

- 6. New Business

- 6.1 Review and approval of Taekwondo Manitoba – Organizational Goals

T. Van Buekenhout made a motion to adopt the Goals document with amendments to title terminology. Motion seconded by M. Biefeni. Motion carried with majority vote.

- 6.2 Review and approval of the *Financial Committee Terms of Reference*

K. Ngan made a motion to adopt the Terms of Reference as presented. Motion seconded by G. Coutts. Motion carried with majority vote.

- 6.3 Review and approval of *Policy Committee Terms of Reference*

C. Quon made a motion to adopt the Terms of Reference as presented. Motion seconded by T. Van Buekenhout. Motion carried with majority vote.

- 6.4 Review and adoption of the *Membership Committee Terms of Reference*

M. Biefeni made a motion to adopt the Terms of Reference as presented. Motion seconded by D. Secky. Motion carried with majority vote.

## 6.5 Referee Committee

J. Adamowski made a motion to rescind the following items from the BOD meeting December 6, 2009

*T. Van Buekenhout made a motion to appoint Robert Quon and Matthew Onyschak as Referee Committee Co Chairs, subject to their acceptance. Motion seconded by A. Braconnier. Motion carried with majority vote.*

*10.1 Review and adoption of the Referee Committee Terms of Reference  
M. Biefeni made a motion to adopt the Terms of Reference as presented. The motion was seconded by A. Braconnier. Motion carried with majority vote.*

*10.2 Review and adoption of the "Taekwondo Manitoba Regulations on the Administration of Provincial Referees"*

*T. Van Buekenhout made a motion to forward the document to the Referee Committee Co Chairs for review and recommendations, therefore tabling the approval of said item. Motion seconded by M. Biefeni. Motion carried with majority vote.*

Motion seconded by M. Biefeni.

J. Adamowski related that at this time, it would be cost prohibitive to finance the training, certification and professional development of multiple chairs for this committee.

T. Lea rebutted that referee incumbents continue to expand their learning and skill acquisition at their own expense.

J. Adamowski put the motion to the floor for vote.

In favour: Adamowski; Van Buekenhout; Braconnier; Biefeni; Ngan; Secky; Quon

Opposed: Lea (nee Seward)

Abstained: Coutts

Motion Carried

## 6.6 Appointment -Referee Chair

T. Van Buekenhout made a motion to Table 6.6 pending redrafting/approval of the Referee Terms of Reference and receipt of qualification summaries from incumbents who are willing to serve. Motion seconded by A. Braconnier. Motion carried with majority vote.

## 7. Financial Matters

7.1 Status update on "*Funds in Trust*" transfer from Taekwondo Canada

Mr. FitzGerald, TC president has acknowledged the request to release funds and has instructed his staff to forward moneys by February 28<sup>th</sup>, 2010.

## 7.2 Review and approval of Annual Budget 2010/11 Fiscal

M. Biefeni made a motion to adopt the Budget as presented by the Treasurer. Motion seconded by D. Secky. Motion carried by majority vote.

J. Adamowski made a motion to extend the expiry date for paid memberships to March 31, 2011. Motion seconded by K. Ngan. Motion carried with majority vote.

## 7.3 Taekwondo Canada Membership Fee

TC will be charging an annual membership fee of \$24/person, collected directly from each PSO.

## 8. Reports

8.1 President Report – no formal report

8.2 Treasurer Report – no formal report

8.3 Membership Chair Report – no formal report

8.4 Webmaster Report

Content required for webpage. Items should be placed on the spread sheet circulated by M. Biefeni.

C. Quon made a motion to adopt the logo design as presented by the Webmaster. Motion seconded by J. Adamowski. Motion carried with majority vote.

Webmaster to create a letter head with logo imbedded.

## 11. Date of next Meeting

To be announced by the Chair.

## 12. Adjournment

C. Quon made a motion to adjourn the meeting. Motion seconded by M. Biefeni. Motion carried with majority vote.

Meeting adjourned at 9:30 P.M.