



Taekwondo Manitoba

Board Meeting
Saturday, Mar. 8th 2014
599 Portage Ave., Winnipeg, MB

In Attendance: Master Allison Braun, Mr. Scott Toderash, Mrs. Jillian Golby Borsa, Master Robert Quon, Mrs. Gail Cielen, Mr. Matthew Canam

Regrets: Master Terrienne Lea

Absent: Mr. Steven Rivest

1. **Call to order:** 9:18am.
2. **Quorum established.**
3. **Approval of Agenda**
 - MOTION: Mrs. Golby Borsa. Second: Master Braun. Motion CARRIED by majority vote.
4. **Reading & Adoption of Previous Minutes:**
 - Minutes Feb. 8, 2014: MOTION on Feb. 25/14: Mrs. Golby Borsa; Second: Mrs. Cielen. CARRIED by majority e-vote.
5. **Reports:**
 - **President's Report**
 - **Vice President's Report**
 - Membership drive: Taekwondo Manitoba continues to actively engage schools that are not yet members. Students need to be reminded that they can apply to become members even if their club is not registered with Taekwondo Canada.
 - Mr. Toderash will work on creating a brochure to have in PDF format.
 - **Treasurer's Report**
 - Mr. Toderash emailed a snapshot of recent budget numbers. Our fiscal year end is March 31, 2014 but a year end report will not be available until May.
 - The budget is slim and expenses should be kept to a minimum. Any expenses that can be put off until later, should be.
 - Begin thinking about the budget for next year.
 - Membership renewals come in September so a large portion of income will come then.
 - \$180 in income has not been reported yet this month.
 - Mr. Toderash and Master Quon will cross reference registration fees paid with the membership list.
 - Master Quon will have Mr. Toderash added to the list at the mailbox location and/or get a duplicate mailbox key made.
 - **Secretary's Report**

6. Old Business:

- **Review remaining budget** for fiscal year end (until March 31, 2104)
- **Policy on Team Manitoba and Taekwondo Manitoba clothing**
 - The policy is still in draft format. Mr. Toderash emailed a copy of the draft recently.
 - The board would like to see athletes do fundraising to contribute to the cost of team clothing, perhaps in the form of a bingo later this year, or next year.
- **Website Upgrades:**
 - Mr. Toderash will add a link on our website that says “Click here to register” with a link to Taekwondo Canada, as it relates to general membership and our Spring Training Day event.
 - Mr. Toderash to post the details (date, location, time) of the AGM on the website.
- **Spring Training Day 2014 (March 22/14)**
 - Master Braun got survey cards printed.
 - Master Quon will deliver the Taekwondo Manitoba pins to Mrs. Cielen, and she will attach the survey cards to the pins. Each participant at the event will receive a free pin. Extras will cost \$5.
 - Mrs. Cielen bought wrist bands for the event and will receive a cheque for reimbursement today.
 - Mrs. Golby Borsa to email Darryl Elyk from Ironfist to inquire about the set up date.
 - Master Quon will bring an up-to-date membership list.
 - Mrs. Cielen to get bulk registration forms (individuals need to register)
 - Board members were asked to promote the event on Facebook.
 - Mrs. Golby Borsa and Master Quon will speak as referees.
 - Mr. Toderash and Master Braun will ask Master Jae Park to speak as an NCCP certified coach.
 - Mr. Toderash will ask Isis Oso to speak as an athlete. (She would be given a list of questions in advance that we would ask her to respond to.)
 - Master Braun will contact Daniel Couture from Premiere to inquire about him speaking as an NCCP certified coach in training.
 - Agenda yet to be finalized. Due to time constraints, speakers will present at 11am, 12pm and 1pm without disruption to the day's events.
 - Hwang from YWinnipeg is confirmed as the photographer for the event.
 - For next year's event, we could offer seminars before or after the event, to make it a two-day event. For example, Mrs. Cielen has a contact who has offered to do a First Aid/CPR seminar for \$40 per participant (without books). A second referee seminar is another possibility.
 - Sporting Passports: Mrs. Golby Borsa will send a final proof to Rinella by March 12th so they may be ready on March 19th. They will record a person's taekwondo experience and will not be proof of membership. As such, validation each year will not be necessary.
- **Sport Manitoba Bingo application**
 - A decision will come by April 1/14. After this date, we can apply for bingo applications for the next session (July, August, September).
 - Future bingos could fund Team Manitoba clothing and training events.
- **Strategic Planning Summit:**
 - Mike Stevens from The Exchange Solutions Group (ESG) will be the facilitator and will give us a significant discount on the price (\$1,000).
 - May 3/14 is the tentative date set.
 - Mr. Toderash and Master Braun will arrange to meet the facilitator prior to the date to discuss the details. EXG can accommodate 30 people at one time. Voting will be done electronically. If preferred, groups like coaches, athletes or parents can vote

- o on questions so that responses can be grouped.
- o The board will make a list of invitees, including clubs that are not currently members, parents of students, Masters and Grand Masters.
- o Master Braun will draft a letter for the board to review. Letters will go on letterhead, be personally signed and mailed.

7. New Business:

- **Awards and Recognition Policy**
 - o MOTION by Master Quon to approve the revised awards policy; Second: Mr. Canam. Motion CARRIED by majority vote.
 - o Master Quon will email the revised policy to the board and Mr. Toderash will post it online. (Note: These awards will only be given if the budget is available in any particular fiscal year.)

- **Winter Classic Tournament 2014**
 - o Red River College gym (Notre Dame campus) has been identified as a possibility and looks promising.
 - o Master Braun will contact Darryl Elyk and Master Lea to ask if they wish to continue on the Tournament Committee, along with the Master Quon, the Referee Chairman for Manitoba. Will discuss at the next meeting.
 - o Registration fee will be \$60 for one or two events.
 - o Mrs. Golby Borsa will ask if we could bring in our own food.
 - o T-shirt sales could be in advance, as part of registration for a discounted price of \$10, instead of \$15 at the site.

- **Fundraising**
 - **Community Raffle Application**
 - o This application is for holding a 50-50 draw.
 - o Mrs. Golby Borsa and Mr. Toderash will work together to complete the application.
 - o Master Braun will contact the former lawyer that was consulted by Taekwondo Manitoba in previous years (Tom V.) to get the documents required. Mr. Toderash will email Tom's contact info to Master Braun.
 - o The goal would be to sell 2500 tickets @ \$2 each and do the draw at the AGM on June 7/14.
 - o Another application would be done for fall and winner drawn at the Winter Classic in November.
 - o Mrs. Golby Borsa has a quote from Rinella for the tickets (\$170 plus taxes) but Mr. Toderash will get a second quote.

 - **Royal Bank grant: "Learn To Play" Project**
 - o Master Braun will look over the application with her grant contact in Morden.
 - o Master Braun will contact Taekwondo Canada to ask if they have a person on staff who has existing experience with this application.
 - o Master Braun and Mr. Toderash will check into charitable status.
 - o Discussed the idea of giving a portion of the proceeds to charities like the Manitoba Special Olympics. This would foster new relationships with other organizations and be a win-win for all.
 - o Continue this discussion again at next meeting.
 - o Mr. Toderash will consult with the facilitator for the Strategic Planning Forum to get his input.

8. Other Business:

- **Spring Annual General Meeting**

- MOTION on Feb. 18/14 by Mrs. Golby Borsa to hold the AGM on Sat. June 7, 2014, 1-4pm at Millennium Library, Buchwald Room. Second: Master Braun. CARRIED by majority e-vote.

- **Picnic in the Park**

- The board would like to host this event again this year, for free. Again, membership will not be required to attend.
- The board will approach Master Jae Park to inquire about using his BBQ, either for free or for a fee.
- To promote the passports, if you show your passport, you will be entered into a draw for a prize.
- Master Braun will look into free hot dogs from a supplier from Morden.
- The board will ask Master Lea to do obstacle course or something similar.
- Mrs. Cielen will inquire into site availability and fees at Assiniboine Park, Kildonan Park, and St. Vital Park.

9. Date of Next Meeting:

- The board will have a brief, informal meeting at the conclusion of the event on March 22, 2014 @ 4pm to review the day's event.

10. Adjournment

- MOTION: Mrs. Golby Borsa; Second: Master Braun. Motion CARRIED by majority vote at 11:43am.