



Taekwondo Manitoba

Board Meeting

Friday, Feb. 6, 2015

599 Portage Ave., Winnipeg, MB

In Attendance: Master Jae Park, Mr. Scott Toderash, Mrs. Jillian Golby Borsa, Master Robert Quon, Mr. Mark Chornley, Mrs. Gail Cielen

Regrets: Ms. Evelyn Hoogerdijk, Mr. Darryl Elyk

Chair & Recording Secretary: Mrs. Golby Borsa

1. **Call to order:** 6:11pm

2. **Roll Call and establish Quorum**

3. **Approval of Agenda**

- **MOTION** by Mrs. Golby Borsa; Seconded by Master Quon; Motion **CARRIED** by majority vote.

4. **Adoption of Previous Minutes**

- **E-MOTION** by Mrs. Golby Borsa to approve the minutes on Dec19/14; Seconded by Master Park; motion **CARRIED** by majority vote and posted online on Jan6/15.

5. **Reports:**

President's Report

- Injunction against Taekwondo Canada: deferred again on the Jan. 21/15 court date.
- Addendum to membership policy added by TC recently. Check online for details.
- The President asks that each board member responds in a timely manner to emails.
- All documents have been forwarded to Sport Manitoba and are now posted online, as requested.

Vice President & Treasurer's Report (combined)

- ~\$5500 balance
- The financials for 2013-2014 have now been posted online.
- Issue cheque for Master Quon today \$100 for attending the 2014 Pan Am International Open in Portland, OR in Dec. 2014.
- Issue \$120 cheque for River Osborne Community Club rental on Mar. 28/15 for referee seminar.
- Mailbox is up for renewal in March. Will likely pay monthly because if recognized by Sport Manitoba soon, they would provide an office and mailbox for us.
- Deposit card from RBC – in progress. **Task:** Mrs. Golby Borsa to follow-up.
- Budget for the next fiscal year begins April 1, 2015. The board needs to discuss needs and wants, plans, etc.
- **MOTION** by Mrs. Golby Borsa to use PayPal as a means of collecting membership and/or other fees: Seconded by Master Park; motion **CARRIED** by majority vote.
Task: Mr. Toderash to set up a PayPal account.

6. Old/Unfinished Business

Fundraising

- Sport Manitoba plans to give Taekwondo Manitoba (TM) 4 bingos this next fiscal year, which are worth \$12K.
- Sport Manitoba gave TM one bingo recently on Jan. 15/15, which earned us \$3K. 3 board members and one member volunteered. Thank you to those 4 individuals. The money will be ear-marked for the purchase of electronic equipment.
- Mr. Chornley ran his own club fundraiser on Jan. 17/15 at Garbonzo's and was a success, bringing in \$1,500. The proceeds will be used to purchase electronic equipment and that equipment will be donated to TM in kind, once TM decides which equipment it wants.
- Quote info: Daedo = \$9,300 cost per ring, for 8 hogus (2 each of sizes 1, 2, 3, 4), with controllers/receivers, shipping and taxes. KP&P is ~\$2500 cheaper.
- **Task:** Once the equipment is purchased (and which equipment has yet to be decided – KP&P or Daedo), TM will need to create a form for loaning purposes and create a policy (including rental conditions, amount, time parameters, etc). Insurance will be necessary as well.
- **Task:** Master Park to get an updated quote for KP&P equipment.
- **Task:** Master Quon to get a quote for a sanctioning banner.

Draft Email Policy

- Second draft in process.

Strategic Planning Report

- Mrs. Golby Borsa requested the report be posted online and board agreed.
- **Task:** Mrs. Golby Borsa will send the PDF to the webmaster so it may be posted online.

Tournament Sanctioning Policy

- The sanctioning policy was emailed to a large number of taekwondo schools in the Province, and the policy itself posted online, the last week in January.
- Mrs. Golby Borsa created a page of Q&A that was posted online earlier this week, to help clarify the policy and answer any questions people/clubs may have.
- **Task:** The Chair of the Sanctioning Committee will notify the 60 community clubs in Winnipeg, along with the other large venues in the city, to notify them of the new policy, as per the terms of reference.
- The Sanctioning Committee will be responsible for creating and posting the application.

Terms of Reference (TOR) for the Tournament Sanctioning Committee

- **MOTION** by Mrs. Golby Borsa on Feb. 3/15 to approve the TOR, as submitted by Master Quon on Feb.1/15; Seconded by Master Park; motion **CARRIED** by majority vote. Posted online: Feb.3/15.
- An honorarium will need to be established for the representatives that will travel to tournaments and conduct safety checks.
- The Committee will consist of the President, Mr. Darryl Elyk as Chair, Mr. Mark Chornley and Mr. Larry Moore.

Directors' & Officers' Insurance

- **Task:** Mrs. Cielen to contact the insurance company that Taekwondo Canada uses to get clarification on coverage for board members.
- **Task:** Master Park to clarify with Sport MB about Director's & Officers insurance coverage.

7. New/Other Business

Membership

- Membership numbers are unchanged since the Nov.29/15 meeting update.
- **MOTION** by Mrs. Golby Borsa to extend the current provincial membership period from Aug. 31/15 to Dec. 31/15, as Taekwondo Canada has done; Seconded by Mr. Chornley; motion **CARRIED** by majority vote.
- **MOTION** by Mrs. Golby Borsa to change the membership period to follow the calendar year, retroactive to Jan. 1, 2015; motion **CARRIED** by majority vote.
- Mrs. Golby Borsa edited the regular and affiliate membership forms. **Task:** Mrs. Golby Borsa to send them to the webmaster to post online.

Spring Training Event

- No availability at Université de Saint-Boniface in April. Cancel booking for May 2 as it is the same date at the Yorkton tournament.
- Post-pone until May 23rd or 30th or later.
- **MOTION** by Master Park to charge \$10 for participation that includes a free shirt; Second by Mrs. Cielen. Motion **CARRIED** by majority vote. Something special will also be provided for members to reward membership.
- **Task:** Mrs. Golby borsa to ask Ms. Hoogerdijk if she's certified to teach First Aid/CPR, with the idea of hosting a seminar sometime later this year for members.

Travel Policy

- **Task:** Create a travel policy (including mileage rates, per diems, rules for travel, etc.) and allocate a specific amount of money to cover items like the President's travel to attend TC's annual general meeting.
- **Task:** Mrs. Golby Borsa to provide at least one draft of a travel policy, a travel authorization form and a travel expense claim to the board.

8. Date of next Meeting

- Next regular board meeting will be Fri. Mar. 20th @ 6pm.

9. Adjournment

- **MOTION** by Mrs. Golby; Seconded by Mr. Toderash; motion **CARRIED** by unanimous vote @ 8:43pm.