



Taekwondo Manitoba

Board Meeting
Saturday, Apr. 12th 2014
599 Portage Ave., Winnipeg, MB

In Attendance: Master Allison Braun, Mr. Scott Toderash, Mrs. Jillian Golby Borsa, Master Robert Quon, Mrs. Gail Cielen, Matthew Canam, Master Terriane Lea,

(Including conference call, 10-10:15am with Mike Stevens)

Regrets: None.

Recording Secretary: Jillian

1. **Call to order:** 9:00am
2. **Quorum established**
3. **Approval of Agenda**
 - MOTION: Master Braun. Second: Mr. Canam. Motion CARRIED by majority vote.
4. **Reading & Adoption of Previous Minutes:**
 - Minutes Mar. 8, 2014: MOTION on Mar. 24/14: Mrs. Golby Borsa; Second: Master Braun. CARRIED by majority e-vote.
5. **Reports:**
 - **President's Report**
 - Steven Rivest, Member at Large, resigned by email on Mar. 18/14. His position does not need to be filled at this time, and his term is up for election at the spring AGM. MOTION to accept his resignation by Mr. Toderash; Seconded: Master Braun. Motion CARRIED by majority vote.
 - The President and Vice President met with Mike Stevens. Participation will be key. The Board needs to send him as many emails and names as we can, so he can send out the survey in advance. Board members will be able to send out the information so that others can forward it onto their members or people on their email lists. The board will ask clubs to post a small poster. The survey will go out to both members and non-members.
 - **Vice President's Report**
 - Nominations for Treasurer, Vice-President, and 2 members at large will soon be accepted. Mrs. Golby Borsa was on the Nominations Committee last year and will be again this year. The board needs to ensure 30-45 days written notice to the members via website.
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 - **Treasurer's Report**
 - Reviewed remaining budget for fiscal year end (until March 31, 2104)
 - The Treasurer will deposit \$370 this month. He will also register 16 new members from the Spring Training Day.
 - Fiscal year ends Mar31, 2014. A final statement will be available next month when the RBC bank statement is available. Two expenses are outstanding: the St. John's Ambulance honorarium (\$200) from the Spring Training Day and the invoice from Rinella for the sport passports.
 - With an annual budget of \$15,000 the board agreed that \$3K should be kept for a float.

- **Secretary's Report**
 - Distribution of the sport passports will be completed by board members hand-delivering them to members.
 - The Secretary will deliver a cheque to Rinella this week to reconcile the outstanding invoice.
 - MOTION by Master Braun to sell replacement passports @ \$10 each; Seconded by Mrs. Cielen; Motion CARRIED by majority vote.
 - Inventory note: the remaining passports are in the care of both the Secretary and the President.
 - Master Braun will take photos of each and will send to the Webmaster for posting online.

6. Old/Unfinished Business:

- **Website Updates**
 - Sean Lenehan is the Webmaster and all edits should be sent to him.
 - The AGM details (date, location, time) are now online.
- **Taekwondo Manitoba Pins**
 - Inventory note: the remaining Taekwondo Manitoba pins are in the care of Master Quon.
- **Spring Training Day 2014 (March 22/14)**
 - This event was a very positive event overall, albeit with some ways to improve upon for next year's event. All feedback and recommendations have been recorded, for future reference when planning next year's event.
 - The event welcomed 16 new members.
- **Spring Annual General Meeting**
 - Notification needs to be given to members 30 days prior on the website. A cut-off date should be identified. Nominations will close 2 weeks before the AGM. One fee for membership will continue (no pro-rating). No need for a deadline for membership.
- **Strategic Planning Summit**
 - Mr. Toderash and Master Braun met with Mike Stevens to discuss the plans and how it will work. Mike Stevens joined by conference call and gave a detailed plan to the board.
 - Questions for the survey will be due by May 2, 2014. Board members are encouraged to send their potential survey questions and a list of email contacts to the President before this date.
 - The survey will be posted online in early May.
 - Survey participants will be reminded that it is being administered by an independent organization, comments will be anonymous.
 - Master Braun will ensure a written agreement is in place that covers the kind and period of sponsorship and in-kind support from EXG.
 - Mr. Toderash will check with Mike to ask about keeping or using a banner from EXG to have for events.
 - Master Braun will ask Mike about the idea of donating money to another charity as part of our own fundraising efforts (ie. Special Olympics).

- **Picnic in the Park**
 - MOTION by Master Braun to hold this event in Kildonan Park on Aug. 9, 2014; Seconded by Mr. Canam. Motion CARRIED by majority vote.
 - Master Braun will look into getting free hot dogs from a supplier from Morden; Mr. Canam - free chips and buns; Mr. Toderash – free pop;
 - The Mrs. Cielen to follow up with booking a sheltered site (\$100 for 4 hours), 12:30-4:30pm.
 - Need to set a budget. The board would like to see the budget kept small.
 - Door prize: bring your sport passport, be entered into a draw to win a prize.
 - The Board would like to have a 2014 banner or board for sponsors.

- **Winter Classic Tournament 2014**
 - Still working with Red River College gym (Notre Dame campus) to determine if a date in November is feasible. Nov. 8th and 15th are being considered.
 - Darryl Elyk and Master Lea will continue on the Tournament Committee this year, along with Master Quon, the Referee Chairman for Manitoba and the Secretary.
 - MOTION by Master Braun to have double elimination at the event; Seconded by Jillian; Motion CARRIED by majority vote.

- **Fundraising**
 - **Community Raffle Application**
 - The application is complete at this time and is anticipated to be filed on Monday.
 - Mrs. Golby Borsa got a 2nd quote from Labelle Printers for \$145 plus taxes (or \$159 plus taxes for coloured paper).

 - **Royal Bank grant: “Learn To Play” Project**
 - TKD MB is not eligible for this grant.

 - **Sport Manitoba Bingo application**
 - No update. Master Braun will follow-up once again.

- **Policy on Team Manitoba and Taekwondo Manitoba clothing**
 - The policy is still in draft format and specific changes have been requested: Team Manitoba clothing cannot have club logos on it; Taekwondo Manitoba will reimburse athletes for their mandatory track jacket and/or dobok as determined by the Board and as the budget allows, required they make weight at a national competition; Clubs are not allowed to use the Taekwondo Manitoba logo or wording; athletes must participate in one Taekwondo Manitoba event that year (tournament or seminar).
 - The Board is considering having badges that show the year, to avoid the need for a different track suit each year.
 - The Board will aim to budget \$50 per jacket.
 - Mr. Toderash will re-send the clothing policy with edits by email to the Board before the next board meeting so athletes may be able to proceed with purchasing jackets to have ready at nationals in Toronto in May.

8. Other Business:

- Membership numbers are at 196, including the 16 new members from the Spring Training Day event

9. Date of Next Meeting:

- May 3, 2014

10. Adjournment

- MOTION: Mrs. Golby Borsa; Second: Mrs. Cielen. Motion CARRIED by majority vote at 11:37am.