



Taekwondo Manitoba

Board Meeting
Saturday, Feb. 8th, 2014
599 Portage Ave., Winnipeg, MB

In Attendance: Mr. Scott Toderash, Mrs. Jillian Golby Borsa, Master Robert Quon, Mrs. Gail Cielen, Matthew Canam

Regrets: Master Allison Braun, Master Terrienne Lea, Steven Rivest

1. **Call to order:** 9:02am, by Mr. Toderash.
2. **Quorum established.**
3. **Review and Approval of Agenda**
 - MOTION: Mrs. Golby Borsa. Second: Scott Toderash. Motion CARRIED by majority vote.
4. **Reading & Adoption of Previous Minutes:**
 - Special AGM Minutes Nov. 22, 2013 will be approved at the next AGM meeting (summer 2014) and posted in full, following ratification. Highlights, in the form of election results, will be posted online later this month.
 - Minutes Dec. 7, 2013. MOTION: Mrs. Golby Borsa; Second: Master Braun. Motion CARRIED by majority e-vote.
 - Executive minutes Jan. 11, 2014. MOTION: Mrs. Golby Borsa; Second: Master Braun. Motion CARRIED by e-vote. (Note: Only regular meeting minutes will be posted online.)
5. **Reports:**
 - **President's Report:** See Appendix A.
 - **Vice President's Report:**
 - Outreach is happening with taekwondo members/clubs, as well as non-members/clubs.
 - **Treasurer's Report:**
 - Year to date profit-loss for the period of April 1, 2013 to Feb. 8, 2014 along with total annual budget reviewed.
 - Mr. Toderash will resolve 'budget vs actual' and send out by email.
 - **Secretary's Report**
 - The Secretary has now received the minutes for the Special AGM on Nov. 22/13.
 - In future, the Secretary will send out the draft minutes to the entire board for edits, approval & vote will be done by email. The goal is to reduce the time it takes to post the minutes online for our members to review.
 - The Secretary will respond to all email between 9am & 4pm, Mon-Fri. and asked that members log-in to their Taekwondo Manitoba email accounts a minimum of once a week.
 - A master contact list has been created and circulated to the board, to track all details of the board (name, contact info, position, term length and #, committees, etc.).

6. Old Business:

- **Review remaining budget** for fiscal year end (until March 31, 2104).

- **Website Upgrades:**
 - Mr. Toderash will email the board the website edits to come, namely the message to welcome non-member clubs.
 - Photo of awards being presented Master Jae Park and Skylar Park by Mr. Toderash in January will soon be posted.
 - Mrs. Golby Borsa will aim to provide photos from the event in Montreal (Nov. 2013) shortly.
 - To help increase traffic, Mr. Toderash will draft a brochure in pdf for Taekwondo Manitoba that will prominently feature the website address.
 - Mr. Toderash will email the Winnipeg Free Press to post the election results from the Special AGM on Nov. 22/13 under the section called “Manitoba Movers.”

- **Spring Training Day 2014**
 - On Jan. 14/14 by e-vote, Master Allison Braun MOVED that Taekwondo Manitoba host a Spring Training Day on Saturday, March 22, 2014. Seconded by Mrs. Golby Borsa. Motion CARRIED by majority e-vote.
 - Registration forms are now online and are due by Thurs. March 19th, 2014. However, participants can sign up to become members on the day of the event. A master form from each club should be submitted, in addition to individual forms. Master Quon will provide an up-to-date membership list on the day of the event, to verify memberships in good standing.
 - All participation is voluntary (*no honorariums or gifts*)
 - 1 free lapel pin each participant. Extra pins will be sold for \$5 each.
 - Master Quon will bring a cash box.
 - Mr. Toderash will aim to find a volunteer photographer for the event and will also check the membership policy with respect to photography.
 - Mrs. Cielen will purchase wrist bands for all participants.
 - No concessions will be sold, as the cafeteria will be open 11:30am-1:30pm. (Adjust hours if necessary.)
 - Mr. Toderash to arrange for water jugs for free refills.
 - Medics will be Mrs. Diane Perry and assistant from St. John’s Ambulance. MOTION by Mrs. Golby Borsa to approve a \$200 honorarium; seconded by Mr. Canam. Motion CARRIED by majority vote.
 - Mats and scoring system for 2 rings will cost \$400 total, including transportation, set-up & take-down.
 - Sport passports: Mrs. Golby Borsa has been working with Rinella on a template. The goal is to have them finalized and ready to handout at this event. They will be a means of recording one’s taekwondo history. *A passport will be valid if accompanied by a proof of membership in good standing.* Validation will be done by cross-referencing with the Taekwondo Manitoba membership list, on an annual basis.
 - Mrs. Golby Borsa will create a draft template of what the day’s schedule might look like, and send out to the board by email.

- **Sport Manitoba Bingo application**
 - Completed by Master Braun and sent to Sport Manitoba.
 - Master Quon forwarded the draft bingo policy to the Board for review.
 - MOTION by Master Quon to accept the revised bingo policy; seconded by Mrs. Cielen. Motion CARRIED by majority vote.
 - Master Quon will forward to the Webmaster to post online.
 - Taekwondo Manitoba has a Committee to review all bingo applications received.
 - Taekwondo Manitoba can apply for a bingo to support coaching certification. By building the number of coaches, we'll build the number of students/athletes. *Add to agenda for March meeting.*
- **Strategic Planning Summit:**
 - Master Braun contacted Sport Manitoba to inquire about a facilitator and an estimate of expense. No response yet.
 - The board will continue to look for other facilitators, as this is a high priority.

7. **New Business:**

- **Formal appointment and record of individuals to Committee.** Discussed.
- **Awards and Recognition Policy**
 - Review of revised "Awards and Recognition Policy" to reflect new Cadet division in 2013.
 - Needs to be completed in time for Nationals in May.
 - One award per event for coaches.
 - *Add to next meeting agenda in March.*
- **Winter Classic Tournament 2014**
 - Mrs. Golby Borsa will look into various locations for November 2014, both inside and outside the city.
 - Registration will likely be \$60, up from \$50 in previous years.
 - Concession sales and door fees will help to cover the cost of the event.
 - Membership policy will be enforced.
 - Double elimination is preferred (if possible) with 3-4 rings in operation.

8. **Other Business:**

- **Team Manitoba and Taekwondo Manitoba clothing.** Needs to be a policy on outfitting the Manitoba team. *Add to agenda for March meeting.*
- **Spring AGM** date/time/location to be determined. Sat. June 7th and Sun. June 8th are two preferences. Mrs. Golby Borsa will look into space bookings.
- **Picnic in the Park:** Was a great success last year. *Add to agenda for March meeting.*

9. **Date of Next Meeting:**

- Date for March will be coordinated by Mrs. Borsa, via Doodle poll.

10. **Adjournment**

- MOTION: Mrs. Golby Borsa; Second: Mr. Toderash. Motion CARRIED by majority vote at 12:06pm.

Appendix A

President's Report: 08Feb 2014 meeting

Spring Training Day is well underway. Now we need to fill in some of the details to decide how the day is going to run.

The Facilitator that was suggested by Sport Manitoba has just returned back from a trip. I am hoping to hear from her very soon. We may have to foot the bill on this ourselves as we won't be able to apply for a Bingo for this as we have run out of time.

We have submitted Bingo applications for \$2,000 for the Spring Training Day & for the Scoring Equipment for \$10,000 per ring in hopes to have one or two rings by the Winter Classic in November 2014.

I have asked for a quote from our Printer for a small survey to be handed out with the lapel pins in order to get a small bit of feedback from our members about how they felt the day went. I'll send you the draft & cost once I have it and we can decide where to go from there. The need for feedback will help us determine success for our report to Sport Manitoba.

I am very pleased with everyone's efforts so far. I look forward to meeting with everyone in the very near future in order to continue our work of Growing Taekwondo in Manitoba!

Thanks everyone!

Master Allison Braun